

WSNA Executive WEN meeting September 16, 2010

Meeting called at 4:20 pm, via WEN Video Conference

Present: Alicen Hardy, Chelle Stoffel, Ruth Burns, Karen Patton, Chris Bartholomew, and Jan Nykodym.

1. **Fall meeting Sept: 24-25th.** Presently 33 attendees for the conference, everything is set for the conference set up at Ramada.
Wendy was ordering at 35 books for scope. (Update: 9/20, 43 attendees and 45 books ordered).
2. **Scholarship:** Mary Ito when does it have to be submitted? Jan stated that she has asked Carol for the form and will fill out when she comes on the 24th. Also Sharon King asked about the scholarship as well amount is only \$150.00.
Asked to take to finance committee, to look at guidelines and stricter guidelines for the scholarship than are available on line.
3. **By-Laws:** discussed Chris states that we need to meet as an executive committee to review By-laws. She has compared the Wyoming By-laws and NASN By-laws and would like to get a committee together and update the By-laws. It is unrealistic to bring this to the fall membership at this time for changes. Those present agreed.
4. **501c3:** Alicen discussed meeting as a group to see if this would truly work for our organization. We will need to actively seek 1/3 or 10% of our income to be from donations. So we need to discuss this before we go any further on changes to the By-laws. Alicen states that the Organizational document is where we document our 501c3 status, not the By-laws. Should we take this to the membership? (We did this at the spring meeting.) Should we talk to someone at the state regarding getting donations from department of health or department of

education? Karen Patton recommended talking to Meaghan McClellan, Star Morrison, Angie Crotsenberg and Bill Hayes.

After the application is approved, then we have to prove that we get at least 10% each year to help with expenses to help decrease costs for attendees This may lead to more WEN videoconferences. We would need to register with the state of Wyoming to be a Non-Profit organization. We discussed having a mission statement, should we decide as the executive committee or take it to the membership as a whole. We have goals but do not presently have a mission statement.

Plan to give update at the Fall meeting, so membership aware of where we are with our application process and wait to change the by-laws when we are more sure of the 501c3 status.

5. Discussed looking at this as an executive committee one-day retreat for the executive committee and work on discussion of 501c3 and By-laws. Would look at a place that we can work and yet have a nice dinner and relax.
6. A brief discussion on immunizations and the FAQ's that we got from Diana Martin today. Diana will discuss these and other questions at our conference.

Meeting adjourned at 5:30 pm