

## WSNA Spring Meeting

### Agenda

April 24, 2010

1. **Call to order:** Jan Nykodym President, unable to attend due to road conditions so committee meeting was called to order via speaker phone and meeting called to order by Alicen Hardy, President Elect.
2. **Committee meetings:** broke off into groups until 11:15 am
3. **Secretary's Report:** Meeting minutes reread and motion to approved as written by Carol Boal and 2<sup>nd</sup> by Suzey Delger.
4. **Treasurer's Report:** See Handouts for Budget 2009-2010 which includes proposed budget for 2010-2011. Review Income and Expenses for so far this year.
5. **Director's Report:** Suzey Delger – NASN has been reconstructing their committees for director's. Purse's for nurse's is this years plan to raise money for NASN Endowment fund. We already give an annual amount of \$ 500.00 to the endowment fund from WSNA. We have 2 purse's for the raffle today at \$10.00 per ticket. Wyoming's ratio of nurse's to students has increased from 9<sup>th</sup> to 7<sup>th</sup> in the NASN ranking, with out being a school nurse mandated state
6. **Old Business:**
  - Immunization Rules and Regulations: will be discussed in Legislative committee.
  - Orientation Workshop: Is scheduled for July 19-21, 2010. Brochure will be in the mail in the next 10 days and the text book of School Nursing will be a manual used during the workshop. We will have the brochure posted on the website as well.
  - Wyoming School Nurse Practice Manual: Executive committee voted that the School Nurse Manual will be textbook of School Nursing which all schools should have received from WDH. We will then post on the WSNA website anything pertinent to Wyoming School Nurse's.
7. **Committee Reports**
  - **Legislative Committee:** Sue Fabian reported from Cheyenne. Presently we need to go by the present laws and only a Td/Tdap for 7<sup>th</sup> graders, and not mandating varicella for this year.

Jan will be meeting with the Governor for a proclamation for the state to handout to us and our Superintendents, to recognize National School Nurse's day on May 12<sup>th</sup>. The NASN website has press releases for School Nurse Day. Motioned and seconded and passed minutes.
  - **Membership/Finance:** We accepted the proposed budget, discussed travel expenses of President to attend the NASN conference, and that we offer that to another member to attend the Chicago conference. Jan also added that Beth Strom (School Nurse of the year) will not be using her \$1000 in scholarship, to attend National conference. So 2 people requested to go and they will pay their own way and return receipts to Carol to be reimbursed. So it was stated that \$3000.00 would be used to cover the 2 people to attend. We also reinstated the Mary Ito and the NASN scholarship for the 2010-2011 budget. Motioned and approved committee report.
  - **Bylaws:** Chellie Stoffel and Alicen Hardy ran meeting as we do not have a Vice President. Discussed that we need to change the by-laws so that we have clear wording to apply for 501c 3 status. Obtain 501c3 status for WSNA. Review our by-laws bi-annually for necessary changes. Also discussed the need to change the by-laws to state at our annual or bi-annual meetings. So if we are unable to have 2 meetings a year, we have it stated in our by-laws. Call for vote to approve proposed changes to by-law at our next meeting in October. Members have to see for at least 2 weeks prior to next meeting, before a vote can be made. Post the changes on the website. Approved by the membership.

- **Education:** School Nurse's Orientation workshop already set.
- Recommendation to change By-law to change from bi-annual meeting to attend only one meeting a year. Recommendation for a January or February meeting once a year. Also spring meetings are less expensive, but actually costs are too expensive for some members who have to spend out of pocket. Discussed that having 2 meetings a year allows for people to choose which meeting they can attend. Continue with October meeting and discussed also using WEN video for our spring meeting. Also, we have support from WDE Meaghan McClellan to help with our meeting in the spring. WEN is not open on Saturday. Think outside the box, and have 2 meetings a year. Do an educational meeting only in Spring. Topic for next meeting try to get the SCOPE and possibly legal issues by Kathleen Dixon RN, Attorney. NASN needs to be contacted soon, so we can see what dates are available for the fall. Committee approved an Ad in the Wyoming Nurse magazine to help promote our fall workshop. Chris and Jan will get a draft to the Executive committee to circulate. Approach the WDE and WDH and see if Federal/State funds are available to help fund the conference. Also we can contact NASN to see on other funds.
- Long Term goals: NASN triage program, NASN president to come and speak, also from Epilepsy foundation. Discussion to keep Casper as the main meeting site. Comments were suggested to have a conference in Thermopolis as another site rather than Casper. Part of the conference could to focused on taking care of your self. Discussion was to change the wording to in the by-laws to look at having an option of annual or bi-annual meetings. Plan fall meeting to see what dates SCOPE. Moved that rest of minutes be approved and seconded.

8. **New Business** : National Conference Chicago: 12 members attending

9. **Election of Officers**

- Vice President: for one year and up for renomination Chellie Stoffel. Accepted and approved.
- Secretary: Ruth accepts for another 2 years, approved.
- President-Elect is a 2 year commitment followed by a 2 year commitment as President: Sue Fabian nominating Chris Bartholomew, who accepted the position.

10. **School Nurse of the Year:**

- Suzey Delger nominated Wendy Wilson for School Nurse of the year read her letter of nomination.
- Chris Bartholomew also wants to nominate Sharon King as School Nurse of the year and read her letter of nomination.
- A written vote was taken to determine who was School Nurse of the Year for Wyoming. Penny Simonton and Jody Martinson ( non members) counted votes and then the votes were recounted by Carol Boal and Alicen Hardy. Wendy Wilson will be the new School nurse of the year for WSNA

11. Passing of the Gavel: Jan Nykodym will pass on the role as President of WSNA to Alicen Hardy, effective today.

12. Adjourn until Fall Meeting at 12:40pm.