

## WSNA Spring Meeting April 30<sup>th</sup> 2011 AGENDA

### Business Meeting:

1. Call to order : 1:15 pm

2. Committee meetings: groups met for first 20 minutes

Finance/Membership: Carol Boal Chair,

Continuing Education: Pres Elect Chris assist. Wendy and Suzy co-chairs.

Legislative: Jan Nykodym acting Legislation chair.

Bylaws: Vice Pres , Chellie S. Bylaws committee advised that Executive committee reviewed bylaws to be more in line with NASN's bylaws. Did not meet the 2 week notice deadline, posted on the web, so Bylaws will voted on at fall meeting.

3. Reports

a. Minutes of last meeting. (on website, for approval)Wendy Wilson motioned to approve minutes as posted and seconded by Suzey Delger.

b. Correspondence:

1. Alicen shared several summer job positions for camp nurses. There are handouts available, or you can e-mail Alicen. Camp Hope diabetic camp, Lions camp on Casper mountain, and other summer jobs if anyone is interested.

2 Letter from: Dept of Ed/Denver Office of Civil Right to educate school nurses on Section 504. Passed to Education chair for consideration.

3. A free Webinar available on line [www.epa.gov/region8](http://www.epa.gov/region8) on Asthma awareness on May 9<sup>th</sup> from 9am – 2 pm.

c.Treasurer's report: Carol

Income/expense sheet and WSNA Budget shared with all members present. Wendy Wilson motioned to accept the treasurer's report. Sharon King 2<sup>nd</sup> motion. These are posted on website.

d. National Directors Report: Suzey

Please read report that is posted on the website.

Amy Garcia our director has resigned and Sally Schoessler is the interim director until another director is hired. ANA is lucky to get Amy Garcia on their team. WSNA executive committee voted to send \$500.00 to NASN to support the California amicus brief, that supports the Lawyers that are part of the Lawsuit. The lawsuit is between the board of nursing and board of education, that the board of education is practicing nursing without a license.

[www.parenting.com](http://www.parenting.com) , school nurse shortage, Sally Schoessler will be on CBS Monday morning show, ( this was not shown on May2nd).

Discussion that cost continues to go up for each of the NASN conferences. NASN have already picked out the 8 next cities, and have a contract with Marriott. Cost continue to raise and more members are not attending. ANCC ( American

Nursing Credentialing Center), is the group that makes it difficult to get CEU's and the new rules on not allowing food to be covered by vendors.

Discussion on the legislative process at the NASN meetings and the role of the NASN director's role. Suzey shared how hard it is to apply some of these policies to Wyoming school nurses.

#### 4. Old Business

a. Medication administration Book, Chris and Jan are working on updating it. See them for comments.

b. Bylaw revisions, were discussed in committee.

c. Update on State non-profit status and 501c3 application status:

1. Articles of Association were submitted to the State of Wyoming and WSNA is awaiting approval for non-profit corporation registered status in the state of Wyoming. Cost only \$25.00 per year, awaiting approval to send in with 501c3.

2. 501c 3-application process. Members of Executive committee had a weekend working retreat and completed the application process and it is ready to mail once our articles of association are approved by the State of Wyoming and returned to us. These will give our organization the following statuses: Non-profit corporation with the State of Wyoming and if approved 501c public charity non-profit status with the IRS.

#### 5. New business:

a. National Conference is in Washington D.C June 29-July 3rd 2011. Suzey will get a copy of all Wyoming members who are attending the conference.

b. The executive committee is working on a policy and procedures guidelines book. Which would be a description of each of the job roles of the executive committee members, and the scholarship rules. We would hope to get this posted on the website for all members access. If you are interested in assisting or have comments please let us know and we will invite you to attend upcoming meetings on this.

c. VFC update-Chris Bartholomew is part of the committee at the state level Discussion was on what vaccine would be paid for by the Vaccine for Children fund. After July 1<sup>st</sup> VFC will only cover those on medicaid and the uninsured. Insured students will be able to receive only the mandatory vaccine. See the Immunization homepage for complete details. Public health does not have the money to have a lot of private stock on hand. So try to get children into get their vaccines as soon before July 1<sup>st</sup> so they will be covered under the VFC program. The MCV 4 stock at the state will no longer be paid for by VFC after July 1<sup>st</sup> so please try to get your students who are of age to get to the local Public health to get this vaccine.

d. Elections: spring 2011

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- Treasurer: nominations Karen Patton, who accepted the position. No other nominations from the floor.
- Vice President, nominations: Chellie Stoffel, who accepted the position and no other nominations from the floor.

e. School Nurse of the Year we had a deadline of 10 days prior to this meeting. We discussed that we would extend this until the fall meeting this year only. Motioned by Carol Boal to move the School Nurse of Year award to the fall meeting for the 2011-2012 school year. Seconded by Jan Nykodym. Further discussion was that we send a mass e-mail ahead of time, so we can have the nominations to President 10 days prior to the fall meeting.

f. School Nurse evaluation at the WDE – Jan Nykonim is on a committee at the state to look at and evaluation for all school nurses through out the state. But she is finding out that many counties already have developed an evaluation of their own. Those counties evaluations then will have to be approved by the state of Wyoming.

#### 6. Committee Reports:

##### **Finance/ Membership/PR**

Presiding Chair: Carol Boal

Short term goal: Babs Blair scholarship, Alicen's school district will pay her way, her travel expense will be available, as well as the travel expenses for the school nurse of the year. So there is \$4500.00 is available to send other members to NASN conference in Washington DC. We would like to offer 2 \$1500.00 scholarships to any members who are here today that could commit to go to Washington DC. No one volunteered to use these funds. That money is now available to cover the \$800.00 for the 501c3 and use these funds to help with directors expenses if they succeed the the budget amount.

Line item #25 we voted to no longer suspend these 2 \$500.00 scholarships that are available to members who are pursuing further education.

Long term goal: Continue to increase membership and finances.

Membership chair: role keeps records of membership and records of all state school districts and the school nurses. ( Marla Rate volunteered, Ruth Burns will assist with the start up. Julia Bigler has a list started and shared that information with Marla.)

Committee report was approved as amended.

##### **Bylaws**

Presiding Chair: Chellie Stoffel

Short term goal: review posted by-laws on the website.

Long term goals: membership needs to review these by-laws as posted on the website, to be voted on at October meeting.

Recommended that all members review bylaws for discussion and voting by September 30<sup>th</sup> 2011.

Bylaws committee report approved as read.

##### **Legislative**

Short term: Support the Casper Roosevelt High School as they try to pass bill on mandating Meningitis Vaccine. Write letter of intent.

Long term goal: Letter to Senator Phil Nichols, on the Finance Committee to ask for consideration on the monies appropriated for Immunization Coverage.

Plan to monitor enforcement of concussion legislation at the state.

Approval of committee report as read.

### **Continuing Education**

Short term goal: Fall meeting to start Friday at 1200 September 30th and all day on October 1<sup>st</sup> 2011.

Primary speaker will Kathleen Dixon (Natrona County School Districts attorney) on topics such as HIPPA and FERPA, medical neglect, documentation, custody issues.

A presenter from the Office or Civil rights will discuss the role of a 504 coordinator, will speak on Saturday.

Long term goal: Drugs and ETOH abuse, reducing teen pregnancy, look at distance learning with WEN video program, also have NASN speakers.

Scholarships flyers were set up to look at the requirements for all scholarships and a form to apply for these on line, looking at one form for each type of scholarship.

Plan: We are also going to be sending blast e-mails rather than sending out mailed flyers and save the date e-mails.

Discussion was also brought up again about having only one meeting a year. (This is one reason for updating the bylaws as they stated 2 meetings a year. We have left the number of meetings to the discretion of the WSNA president. Discussion of having more online or webinar reviews as learning possibilities for members.

Continuing education committee report approved as read.

7. Adjournment: Wendy moved adjourn meeting, seconded by Chris Bartholomew, at 3:45 pm.