

- COMMITTEE MEETING REPORTS
 - Meeting Date: Oct. 6, 2006
 - Time: 3 PM
 - Location: Casper, WY

Name of Committee: Education Committee

Presiding Chair: Jan Nykodym

Roll Call: Kathy Barker, Kristy Townsend, Emily Lewis, Julie Catellier, Wendy Wilson, and Ruth Burns

Committee Goals:

- A. Short term (next several months)
 - 1. Spring conference - One-day only Casper April 28.
- B. Long term (1-2 years)
 - 1. Fall conference - two day October 5 & 6

Plans for implementation/Specific assignments:

- 1. Casper nurses to arrange hotel, room, and meals
- 2. Rename business meeting so we don't turn people off to agenda

Dates/Deadlines:

- 2 months prior to meeting get conference info to Carol Boal.

Recommendations, Comments, Miscellaneous:

- Increase education budget to provide \$ for speakers

Report submitted by: Jan Nykodym

*****Name of Committee: Finance, membership, Public

Relations

Presiding Chair: Carol Boal

Roll Call: Tamie Walsh, Janet McStrin, Penny Mann, Marilou Granthom, Marilyn Hall, Mary Bliss, Alicen Hardy

Committee Goals:

- A. Short term (next several months)
 - 1. Area Reps - Alicen Hardy
 - 2. Membership renewal post card reminders - Carol
 - 3. John Turner \$50; Amber Burt \$25
- B. Long term (1-2 years)
 - 1. Investing in our own school nurses; offering a SN classes; graduate credit (\$40/ credit) to Continuing Education
 - 2. Annual NASN Endowment \$ budget line item
 - 3. Write guidelines for philanthropic giving/request send ideas to Tamie e-mail twalsh@teton1.k12.wy.us
 - 4. Rewrite of bylaws for audit committee

Plans for implementation/Specific assignments:

Dates/Deadlines:

Recommendations, Comments, Miscellaneous
Report submitted by: Carol Boal

GUIDE LINES FOR WSNA DONATIONS TO ORGANIZATIONS AND INDIVIDUALS

1. Donations must have a relationship to children.
2. Person who requests a donation will provide information on nonprofit status and the percent of funds that reach the intended purpose and present to the membership.
3. Request will be voted on by the membership at a meeting.

Name of Committee: Standards and Bylaws

Presiding Chair: Sharon King

Roll Call: Marlene Edwards, Chris Bartholomew, and Karen Patton

Committee Goals:

A. Short term (next several months)

1. Work with finance committee to establish audit committee and its guidelines.
 - a. Article VII add Committee composed of President-elect and the in coming and out going treasurer. If treasurer is reelected the president will appoint a third person.
 - b. Prepare and present to membership an internal audit of finances signed by all committee members.
 - c. Audit to be completed upon election or appointment of treasure.
2. Provide notebooks to each elected officer containing duties defined by bylaws with the recommendations that each officer develop written guidelines for the performance of their duties with the first draft due by the spring 2007 meeting.

B. Long term (1-2 years)

1. Review July 2006 NASN bylaws and compare to present WSNA bylaws to be sure they are consistent.

Plans for implementation/Specific assignments:

1. \$50 for purchase of notebooks and materials and mailing
2. Send audit committee bylaws to Suzey for posting on web line.

Dates/Deadlines:

1. Recommendation to finance committee today 10/6/06
2. Notebooks and 1st draft of duties Spring 2007 meeting

3. Bylaws review ongoing

Recommendations, Comments, Miscellaneous:

Report submitted by: Sharon King

Name of Committee: Legislative and Web site

Presiding Chair: Suzey Delger

Roll Call: Sue Fabian, Martha Newman, and Michelle Giffin

Committee Goals:

A. Short term (next several months)

1. Change immunization law to proof of immunization to register. Sue Fabian will contact Chris Bartholomew re: DR. Sherard and possibility.
2. Michelle Giffin will be new co-host of web Mr. Turner has a new job. Inform state department of education of our web and make us a link.
3. Update links add HEENT etc.

B. Long term (1-2 years)

1. State School Nurse Consultant position at Wyoming Department of Ed; where do we go with this? (job descriptions portfolio will be kept with Leg. Committee

Plans for implementation/Specific assignments:

Dates/Deadlines:

Recommendations, Comments, Miscellaneous

WNA lobbyist - \$200/ this year

Report submitted by: Suzey Delger RN