

May 3, 2008 MEETING

Date: 5 3 08, **Time:** 1:10 **Place:** C'mon Inn Casper, WY

Toot your horn: Not done due to time restrains and social last night.

Program: Pediatrics Series: Ears, Nose and Throat by Sue Hume, RN,MSN, CPNP

Jan presented results of educational needs survey. Results on web site.

Call to order: by Karen Patton

Agenda: approved motion by Sue Hume 2nd by Julie Catellier

Minutes: approved as posted on web with correction to spelling of a name. Motion by Sharon King 2nd Kathryn David. Carol Boal said the \$1000 to Work Site coalition has not been sent because they are not ready for funds yet. They just needed a letter of support.

Thanks you:

Correspondence:

Letter from the Summer Institute asking if we would have a table. No we will not have a table.

Treasurer's report Carol Boal (posted on web site) Jan Nykodym and Chris Bartholomew will be responsible for collecting money from the table at National and will give it to Ruth Burns to get to Carol Boal. See corrected proposed budget.

National Director Report posted on Web. Chris Bartholomew is on the NASN executive bylaws and ethics committees. Next spring we will elect a new director. Chris has offered to orient the new person.

There is a lot developing at the national level. New laws on Medicaid that could affect the way some schools get reimbursed. There is new immunization information i.e. 2nd varisella.

Motion by Connie Avey 2nd Ruth Burns report accepted

NASN new VICE President Elect is Susan Marley and new Nominating committee member is Linda Poppens from SD

Presentations: School Nurse of the Year - Suzey Delger read her nomination for Janet McAtee from Centennial. Vote was unanimous. Janet was presented with the traveling trophy now because Tamie Walsh can not attend the fall meeting as she is moving out of state.

Old Business

Orientation conference in July. Carol Boal gave everyone a brochure. Conference will also be post to the Web. The brochure will be sent to all school superintendents and all school nurses not attending this meeting.

New Business

Chris Bartholomew presented on the contacts made with the BON. Cheyenne School Nurses Chris Bartholomew, Sue Fabien and Jan Nykodym contacted the BON in November with questions about how they work. They learned that the BON has no clue what School Nurses do and how hard it is to work under all mandates from the BON, Dept of Health and Dept of Ed. They did a presentation to BON in January. BON assigned this issue to Mary Beth Stephans BON. The main question was about delegation. School Principals are now delegating because nurses can not. There are law suits in other states, California, about these Principals practicing nursing without a license. Chris has provided a summary of their research of different states about delegation laws. BON said law is open for a different question now and they would like WSNA to give them a proposal on delegation. Chris said they needed to get back to WSNA membership before a WSNA proposal could be given to the BON. See handout for a summary of the information Chris has collected. Chris Bartholomew asked for people to help with the proposal. It was moved by Carol Boal and 2nd by Kathryn David to have a committee to work on this proposal to the BON. Motion past. Chris Bartholomew, Jan Nykodym, Sue Fabien, Karen Patton, Pam Shults and Suzey Delger will be the committee. Michelle Giffin has added a discussion site on the web site. It was suggested we use Survey Monkey for a survey on this proposal. We could also use the district reps to contact non WSNA school nurses.

Alicen Hardy has a power point to orient administration people to school nursing.

Carol has updated the WSNA Practice manual as she has been working on the presentation for the orientation conference. She asked for volunteers to review what she has. Alicen Harding, Jean Schroeder, and the Cheyenne nurses will review and give suggestions. Chris will have it scanned and/or type in to the computer so it can be shared.

Election: Suzey Delger nominated Alicen Hardy for WSNA President-Elect. Motion to cease nominations by Suzey Delger and seconded by Ruth Burns. The vote was unanimous. Carol Boal nominated Ruth Burns for WSNA Secretary. Motion to cease nominations by Sharon King and seconded by Suzey Delger. The vote was unanimous.

Committee breakout session and reports

- Leg/web site – **See report.** Discussed Work Site coalition. No money to go until they are funded. Connie Avey attended Wy Ed Ass. Conference. The WEA supports a nurse in every building. Connie will have the report posted on Web site. Chris Bartholomew says that there is a need to define geography and urban schools because it is not feasible to have a full time nurse in our small rural schools. Need to be vigilant as to how this subject proceeds. Chris Bartholomew said we need to education WEA on what we do. Sharon King suggested the Leg and bylaws committee work together. Motion to accept report by Sue Hume 2nd by Sherry Cram. Report accepted.
- Bylaws – **See report.** Motion to accept report by Sue Fabien 2nd by Ruth Burns. Report accepted. Will post on web to vote on changes next meeting

- Ed – **See report.** Motion to accept report by Sharon King 2nd by Carol Boal. Report accepted.
 - Finance/membership/PR – **See report** Carol discussed income vs. expenses, will have income from this conference and NASN conference bags, pins, and jewelry. Motion to accept report by Connie Avey 2nd Ruth Burns. Report accepted.
 - **Next meeting date:** Oct 3 and 4th or Oct 10 and 11 depending on speaker schedule
- Elections for next spring meeting:** Treasurer, Vice President and Director
- Motion to adjourn:** by Carol Boal 2nd by Ruth Burns . Motion past.
- Meeting adjourns:** at 3 PM.

By-Laws Committee Report

Presiding Chair: Sharon King

Meeting Date: May 3, 2008 **Time:** 11:30AM **Location:** C'mon Inn Casper, WY

Roll Call: Sharon King, Chris Bartholomew, Karen Patton

Committee Goals:

- **Short term (next several months):**
- By-laws standing committees
 - Article VII Section 1 editorial and historical and PR delete
 - Article VII Section 4 editorial delete
 - Article VII Section 6 adds C. Solicit, edit and /or prepare professional communication for membership via WSNA website.
 - Post changes to NASN school nurse of year requirements on website.
- **Long term (1-2 years):**
 - Continue to review/compare WSNA/NASN bylaws
 - Work with committee chairs and executive committee to compile notebook containing guidelines for committee, scholarships, school nurse of the year and other association functions.

Plans for implementation/Specific assignments:

- Bylaw changes to be posted on website for membership review at least two weeks before fall meeting. Reminder to be put on fall meeting notice for membership to review change in bylaws posted on website for vote at fall meeting.

Dates/Deadlines:

- Officer's notebooks are due Please pass on to next elected officer or give to VP.

Recommendations, Comments, Miscellaneous:

- To keep other committees as they are nominations, Cont ed, Bylaws, legislation, Finance, Membership and allow to combine as needed for effective functioning.

Report submitted by: Sharon King.

Continuing Education Committee Report

Presiding Chair: Jan Nicodým – Wendy Wilson

Meeting Date: May 3, 2008 **Time:** 11:30 **Location:** C'mon Inn, Casper, WY

Roll Call: Suzey Delger RN, Janet McAtee RN, Ruth Burns RN, Sherry Cram RN, Jan Nicodým RN, Kristy Townsend RN, Julie Catalier RN, Joan Schroeder RN

Committee Goals:

- **Short term (next several months):**
 - Plan for October meeting Oct 3&4 or Oct 10&11 a Friday afternoon 1-8PM and all day Saturday in Casper.
 - Discuss Emotional Problems in children with Robin DeCastro RN FMP Saturday will be either HANDS or SCOPE from NASN
- **Long term (1-2 years):**
 - Address education issues of Wyoming School Nurses, based on our survey
- **Plans for implementation/Specific assignments:**
 - Find place with a room for at least 75 people. - at a hotel or school building. Suzey will work with Wendy on Plan.

*State will fund HANDS-program for the School Nurse Chris Bartholomew aware

Also invite nurses from pediatric offices, Diabetic Educators, college school nurses, public health nurses, PE or health educators as needed

Dates/Deadlines:

Recommendations, Comments, Miscellaneous:

Keep a current list of all school nurses – we will get an update list of all Wyoming school Nurses. Get that from state Department of Ed

Report submitted by: Ruth A Burns RN/ School Nurse

Finance/Membership/PR Committee Report

Presiding Chair: Carol Boal

Meeting Date: May 3, 2008 **Time:** 11:30 AM **Location:** C'mon Inn Casper, WY

Roll Call: Carol Boal, Kathryn David, Alicen Hardy, Connie L. Avey, Jody Martinson, Tamie Walsh, Michelle Giffin, Audrey Cotterman

Committee Goals:

- **Short term (next several months):**
- Presentation on 2008-09 proposed budget with changes from Executive Board meeting at \$1000 Line #20 conf calls.
- Send cards to members to remind them when dues are due
- Requesting a total of \$2000 (total includes \$1000 approved fall 07) for School Orientation conference
- **Long term (1-2 years):**
 - Continue promotions of membership state wide
 - Keeps an up to date mailing list and sends a mailing to all superintendents in August
 - Sends save the date reminders for conferences
 - Continues the orientation conference yearly for new nurses
 - Continue updates and maintenance of the WSNA website
 - Increases the involvement of area representatives

Plans for implementation/Specific assignments:

Dates/Deadlines:

Recommendations, Comments, Miscellaneous:

- Budget line item for web master and software Total \$500 (\$300 webmaster \$200 software)
- Requesting on additional \$1000 budget for the 2008 nurse orientation conference.
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Report submitted by: Connie Avey

Legislative Committee Report

Presiding Chair: Sue Fabien

Meeting Date: May 3, 2008 **Time:** 11:30 AM **Location:** Casper C'mon Inn

Roll Call: Sue Hume, Sue Fabien, Marylou Grantham, Chris Bartholomew, Jan Nykodym

Committee Goals:

- **Short term (next several months):**
 - Re-evaluation in Oct'08 for Legislative Lobbyist support through WNA
 - Establish or improve communication with lobbyist and WNA
 - Communication to members to regarding developing legislative issues
 - Follow-up report from Robert Woods Foundation today (tabled during discussion until further contact from Robert Woods Foundation)
- **Long term (1-2 years):**
 - To use the website as a communication tool for Legislative issues
 - Work with the BON Re: issues and WY St BOE and Dept of Health for a state school nurse consultant

Plans for implementation/Specific assignments:

- Link on Web page to post from NASN (national level)
- Report from lobbyist to Michelle Giffen about posting
- Comment period for Wy school nurses on state Board of NSG on rules and regs for State School Nursing
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Dates/Deadlines: a month before next meeting

Recommendations, Comments, Miscellaneous: follow plan and re-evaluate in fall

Report submitted by: Susan Fabian