

WSNA MEETING

October 3rd, 2009

Call to order by Jan Nykodym President @ 10:40 AM

Reports:

1. Reading of the Minutes: Posted on the website and minutes motioned, 2nd ed and passed as posted.
2. Correspondence: Carol Boal brought up the fact that a former nurse at WMC in Casper has recently died and left a memorial to WSNA mailed to Carol and we have \$630.00 collected to date.
3. Treasure's report: See Budget Report 2009-2010, report questions were brought up about our contributions to WNA lobbyist for WSNA. It was discussed that as a non profit we can not hire a lobbyist. Treasure's report send forward for audit.
4. National Directors Report: See report from June21-June 23,2009 meeting.

Jan Presented Chris with a Plaque for her time as a WSNA Director for NASN

5. Presentations: School Nurse of the Year award given to Beth Strom from Rock Springs, Wyoming.

Old Business:

1. By-law changes as posted on the website voted on and approved changes to By-laws.
2. WSNA school nurse practice guidelines: Carol reported that committee is working on and hope to have a draft ready by Spring meeting and we hope that WDE will fund making of CD's the manual.

Committee Work: broke into groups.

1. **Finance/Membership:** reviewed income and expenses.

- Report to IRS and accepted. We voted to continue with our annual payment of dues, \$135.00 total cost for WSNA/ NASN.
- Guidelines for WSNA director to NASN for expenses that are paid for by WSNA. Lodging should be arranged for double occupancy if not the difference is paid for by the individual. Meals will be reimbursed on a basis of \$55.00 per day. \$ 10.00 for Breakfast, \$15.00 for Lunch, and \$30.00 for dinner. Exception: for Suzey to have all lodging paid for first meeting in January 2010, then she can decide whom she would feel comfortable to room with.
- A recommendation for Website manager to be done by someone who manages the Wyoming Counseling Associations website. The cost of \$1100 to revise and then we will pay and hourly fee for updates, this was approved.
- Carol has a list of all school nurses collected from all the superintendents, so we can keep currant on all new school nurses.

Meeting minutes approved and 2nded.

2. **Education:**

- Short term: Spring Meeting will be April 24th Suzey an Wendy will figure out location and fee which may be \$100-\$125.00. Plan to hold at Holiday Express or in hospital, for Doctor speakers, Suzey may do Neurological exam, Look at Casper speaker from new hospital. Traumatic brain injury, diastat, talk over lunch / networking lunch, Angie on Oral Health form state HD, Immunization updates, Make a wish and 1 ½ hour business meeting,
- At Spring meeting discuss Fall meeting in October where and when: Bridges out of Poverty, Motivational speakers, team working, Legal issues in School Nursing/ school attorney, Obesity / SCOPE, Human dynamics.
- School Nurse Orientation: Jan Nykodym and Carol Boal agreed to co-chair; and set dates for July 19-21st in Casper a Monday through Wednesday.
- WEN video conferences have been successful for the executive committee and we want to offer this to all school nurses in Wyoming.

Minutes approved and 2nded.

3. Legislation: Input was to review of the immunization law that is reopening and will allow school nurses access, and work on a letter to Dr. Sherard at WDH. A letter of how it is actually effective. To obtain record on date of admission and the 30 days to make up the immunizations that are required. A letter will be drafted and e-mailed to the member ship so comments can be made and then final letter sent from our President.

Motion and approved and 2nded.

4. By-Laws: Sharon King

- Recommendation Article 4 section 3C delete (or until successor is elected and installed)
- Long term: continue to review Article 3 section 2 A and B
- Align with NASN the excellence in School Nursing Award.
- Begin compiling information for WSNA Policy and Procedure manual, to include, procedures for scholarships, expenses, for president and national director budget, officer job descriptions and responsibilities, website and special projects, such as school nurse orientation and charitable contributions.
- Plan to refer to National By-laws and Wait for NASN decision.

Minutes moved to accepted report.

Next meeting date: April 24th 2010

Elections for :Secretary and President Elect will be held in April of 2010