

WSNA

Spring 2009 Meeting Minutes

April 25, 2009

1. Call to order by Jan Nykodym President at 2:10
2. Committee Meetings in groups from 2:10 – 2:40 (see committee reports at end of minutes)
 - Finance/ Membership PR- Carol Boal
 - Education- Alicen Hardy
 - Legislation- Chris Bartholomew
 - By-Laws- Sharon King
3. Reports
 - Minutes approved as posted on web site, Motion by: Carol Boal, 2nd by: Sharon King
 - Correspondence : Oral health summit on July 31st in Cheyenne, regarding access for dental care for kids in Wyoming. Other workshops in the area are available please contact Carol Boal
 - Treasure's report Carol Boal (posted on web site) reviewed with general members and proposed budget for next 2009-2010. Audit done on 4/24/2009 by Ruth Burns, Alicen Hardy, and Wendy Wilson, is complete and correct. Connie Avey excepted the Audit report as written and 2nd by Karen Patton
 - National Director Report Chris Bartholomew (see written report) also discussed that NASN about the student-to-school Nurse ratio improvement act of 2009, as well as the NASN Legislative priorities for 2009. NASN also concerned that nurses join to attend a conference and then drop, as a bonus NASN also has CEU's on line at free or reduced cost, which is a benefit to being a National member. NASN looking at School Nurse of the year for states and how do you pick a National School nurse of the year was too difficult to choose and need to recognize the State school nurse of the year. NASN has now put a hold on the sponsors providing the meals at National conference. National conference is going green so print the syllabus off line if you want a hard copy of the classes you plan to take. If you have concerns, please contact Chris.
4. Old Business
 - Medication Administration Book: will be part of School Nurse Practice Manual
 - Wyoming School Nurse Practice Manual: we are working on a draft to be ready in October of 2009 and available for purchase by October 2010.
 - School Nurse Orientation: was a success will we offer it again, but not the summer of 2009; a questionnaire will go out to those who attended.
 - BON- discuss next time
 - State School Nurse Consultant, (SSNC) we are in communication with WDE: We feel that this is still our number one priority. Out state Legislature was upset with WDE, and why a SSNC was not already a part of the WDE. A lot of discussion

about the letter to Dr. McBride was shared so we can get us on the agenda for next falls legislation. We need to also communicate with our community as a whole.

- Bylaws revision: posted on the website, to have the treasurer and secretary have the option of 4 consecutive terms, motion made by Karen Patton, and 2nd by Kathryn David. Membership is also a big role for the treasurer as well as public relations. Discussion on how to keep new blood coming into the organization and involved in our organization. This is posted and passed by unanimous vote of members.
- Education direction: see education committee notes
- Immunizations at State level are discussing the exemptions for the state and review exemptions at least at 6th grade and 9th grade. We need our superintendent's support for our exclusion of non-complaint students.

5. New Business

- National Conference Boston: 10 present today will be attended conference
- Website Management: Michelle was paid for her position until August and we will ask her do our present postings and in the mean time see if any other members are interested in being our Webmaster.
- Elections: Nominations for School Nurse of the year: Chris Bartholomew nominated Sharon King RN, NCSN from Teton County. A 2nd nomination, for Beth Strom from Rock Springs (Sweetwater County), by Margarita Granthom.
 - Beth Strom won the vote by the members after our first vote was a tie.

Written ballots handed out for vote of officers - Officers/ Nomination 2009-2011

- Treasurer/ Carol Boal and Sue Hume.
 - Carol Boal won vote
- Vice President/ Elaine Moser nomination accepted the position without opposition.
- NASN Director/ Suzey Delger nominated by Carol Boal, and Ruth Burns read Suzey's letter of intent to carry out the position of elected. Audrey Cotterman nominated Jan Nykodym from the floor and Jan accepted the nomination.
 - Suzey Delger won majority vote of members.

Meeting adjourned

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Education Committee Meeting Report

Presiding Chair: Alicen Hardy

Meeting Date/Time/Location: 4/25/09 2pm Casper, WY

Roll Call: Mary Bliss, Karen Binder, Jodi Winland, Chellee Stoffel, Terry Bingham, Beth Strom, Ladene Prusak, Margartia Granthum, Julie Catellier

Committee Goals:

- Short term (next several months):
 - Have 2 meetings a year. Legislative Updates choice and more time to make decisions.

- Pick at topic and funding for fall, decrease cost of conference, (early registration discount)
- Long term (1-2 years):
 - Check on Video conference in the future
- Plans for implementation/Specific assignments:
Alicen and Wendy will check on donations and cost and pick location and topics.
Dates/Deadlines:
Recommendations, Comments, Miscellaneous:
School Emergency Triage Training
Disaster preparedness
School childhood obesity prevention (SCOPE)
National Jewish
Mental Health
Stress Management for nurses
Migraines
Immunization updates

Report submitted by: Julie Catellier and read by Alicen Hardy
Report was accepted by all members present.

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By-Laws Committee Meeting Report
Presiding Chair: Sharon King

Meeting Date/Time/Location: 4/25/09 2pm Casper, WY

Roll Call: Karen Patton

Committee Goals:

- Short term (next several months):
 - Recommend changes: article V section 1 D and E. delete term of office
 - Article V section 1 D 1. Change to minutes published on the official WSNA website.
 - Article VII section 4 B Change Develop and distribute pertinent information on the official WSNA website
 - Article VII section 8 A change to review the existing (delete annually)
- Long term (1-2 years):
 - Review article IV section 3 C (or until successor is elected or installed)
 - Review membership Article 3 section 2 A 1 and B (concerning LPN membership)
- Plans for implementation/Specific assignments:
Post proposed changes on website at least 3 weeks before next meeting.
Dates/Deadlines: None
Recommendations, Comments, Miscellaneous:

Report submitted by: Sharon King
Report was accepted by all members present.

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Finance and Membership Committee Meeting Report

Presiding Chair: Carol Boal

Meeting Date/Time/Location: 4/25/09 2pm Casper, WY

Roll Call: Ruth Burns, Ellen Cuninghame, Laura Sickler, Brandi Daniels, Connie Avey, Dana Bower, Marla Rate, Kathryn David, Patti Hufford

Committee Goals:

- Short term (next several months):
 - Preparation and acceptance of 09-10 proposed budget
 - Differentiation of workshop fees between members and no-members.
 - Suspension of all scholarships for 09-10 budget year
- Long term (1-2 years):
 - Discussion income and expense and possible dues (state) increase
 - Increasing membership by more contacts of area representatives with all the school nurses in their districts.
 - Budget control
- Plans for implementation/Specific assignments:
Appointing a ringleader for area representatives, nominated Kathryn David who accepted the position.

Dates/Deadlines: none

Recommendations, Comments, Miscellaneous:

- Moved and seconded and unanimously recommended a \$10.50, increase in Wyoming dues from \$14.50 to \$25.00 per year to equal \$135.00 for state and National dues.
- Moved, seconded and unanimously recommended acceptance of 09-10 proposed budgets.
- Moved, seconded, and unanimously recommended a \$25.00 difference between members and non-members for cost of conferences.
- Suspension of scholarships for 09-10-budget year for budget reduction.

Report submitted by: Connie Avey

Report was accepted by all members that were present.

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Legislative Committee Meeting Report

Presiding Chair: In lieu of Susan Fabian; Chris Bartholomew

Meeting Date/Time/Location: 4/25/09 2pm Casper, WY

Roll Call: Barb Anderson, Audrey Cotterman, Penny Simonton

Committee Goals:

- Short term (next several months):
 - Continuing effort toward establishment of state School Nurse consultant.
 - Information about details of SSNC job description recommendations to members
- Long term (1-2 years):

- Disseminate information about status about NASN Legislative Priorities.
 - Revisit BON issue after state school nurse consultant
- Plans for implementation/Specific assignments:
 - Post a sample job description of SSNC on Website
 - E-mail updates to members as needed
- Dates/Deadlines:
 - Post with in the month SSNC job description
 - Letter to Mr. McBride within month
- Recommendations, Comments, Miscellaneous:
 - Report on October 2008 goals
 - Attended legislative reception thru WNA to promote SSNC
 - Went through legislative process

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Report submitted by: Chris Bartholomew
Report was accepted by all members present.