

Agenda 4/15/10 Started at 4:12pm  
WSNA Exec. Mtg. via WEN

**Attendees:** Jan Nykodym, Sue Fabian, Megan McClellan, Suzey Delger, Carol Boal, and Ruth Burns.

**Minutes:** No changes to minutes as posted on the website

### **Treasurer's Report**

**Current Budget:** Carol discussed that NASN director, President of WSNA, can have their trip to National conference. Also School Nurse of Year, Beth Strom has the option of taking as \$1000.00 scholarship if she wants to attend the NASN conference in Chicago this year.

**Proposed Budget:** Discussed the income of the Orientation workshop for this summer and the proposed expenses. We are hoping that our income from membership to be slightly increased. Discussed that the website cost is projected at \$500.00 but has not cost us that much so far this year. Concerned that not as many attending the conference April 24<sup>th</sup>, 2010.

### **Director's Report**

**Induction of Directors:** All NASN directors will be inducted in January every 4 years. So Suzey will be active until January 2014. Discussed that we may need to change the By-Laws to accommodate the 501-c3 regulations, and to look at induction of directors when we vote to change the start date of the WSNA director to match that with NASN. Discussed that the mission statement and our purpose need changes to meet the 501-c3 guidelines.

**Committee Structure:** At the National level they have changed the structure of their committees, so Suzey will keep us posted.

School Nurse of the Year has not made the changes so far on the website, we will also need to change over our by-laws to match the NASN plan.

### **Committee Reports**

Discussion for spring meeting

**Membership/Finance:** Budget

**Education:**

1. Have the consideration of one meeting a year, as we are one of the only states to have 2 meetings a year.
2. Would like to ask Kathaleen Dixon to speak at one of our fall conferences, probably fall of 2011.

3. Disaster preparedness, SCOPE, or Triage, for a topic and have a NASN program presenter at one of our fall meetings. Jan mentioned that WDH and WDE maybe able to help with funding to have a National presenter.

**Legislation:** All that was discussed so far is on hold with the immunizations. Jan read a letter from Jan Bloom, and all issues are still waiting for all the rules and regulations changes to be made. We will continue to follow all of present state regulations. We will get a copy of this letter and post with the minutes.

**By-Laws:** Carol will bring a draft of recommendation to the committee so we can change the wording of our mission statement and purpose to meet the needs of the 501-c3. Will also bring membership changes to the by-laws committee.

**WSNA SN Practice Manual:** Last time we discussed we would use the School nurse book as our manual. Then post on the website the medication laws, board of nursing rules and regulations. Discussed that we may need to add a members only button so we can add specifics to the website that others can access. Discussed if we should post all the different forms on the website, this may overload the website. If others need feedback and share it within the membership so we can all assist via e-mail if needed.

Jan still has 4 manuals that she has discussed with Megan to help with funding for the needed manuals.

**501c3-** The application is still in the process and they will have added all the attachments that will make the final form close to 60 pages long. If we change the wording of our purpose and mission then we can go forward with the application. We need to go ahead and do this for the organization to move forward.

### **Officer Vacancies**

**President Elect-**no nominations so far

**Secretary-** Ruth Burns will continue as secretary for 2 years

**VP-** we need someone to serve out the term of one year then revote next year.

Chris Bartholomew : wanted to know if we as the WSNA want to do a presentation for National Schools Nurse Day. So Jan will pull off the information off the NASN website and get things set up in Cheyenne. Once

they get the information to Suzey and then it can be sent to the papers and television.

Meeting adjourned at 5:10 PM.